

COBA LEADERSHIP TEAM MINUTES

August 14 and 16, 2017

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson

Committee Report. The Leadership Team reviewed the Committee Report. The communication skills committee came up with ways to enhance students' communication skills. The next step for the committee is to develop a communication skills rubric and best practices with faculty at the

Committee Report. The Leadership Team reviewed the Intellectual Property Committee Report. The next step is to ask the committee to create a table of the journals by the spring semester to evaluate the quality of recent journal articles. The committee will provide faculty a list of journals that are prestigious, relevant, and affordable.

Miscellaneous.

- a. The Leadership Team discussed the possibility of expanding recognition of faculty.
- b. The Dean will email the